

THERAPY

INSTRUCTIONS FOR USE

Ladders, Plinths, Benches, Bolsters,
Parallel Bars, Steps, Footrests



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1.Ladders & Platforms

INSTRUCTIONS FOR USE

Ladder Codes 4373 to 4375

Platform Codes 4376 to 4378



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1.0 INTRODUCTION

Thank you for choosing your new Smirthwaite Product.

Our range of ladders and platforms are ideal for therapy environments, and can be used for sitting and standing. A range of accessories are also available for additional support.



IMPORTANT!

These instructions should be read by all therapists and carers using the equipment and should be retained for future reference. The product should always be used under adult supervision.

Any incorrect use of the product and failure to follow the instructions may put the user at risk or impede the function. If you have any queries using this product or wish for further copies, please do not hesitate to contact Customer Service department on T: +44 (0) 1626 835552.

This product has been designed and manufactured specifically and solely for use by clients with special needs.

2.0 Ladder Product Codes & Technical Data

Size	1	2	3
Product Code	4374	4374	4375
Depth (mm)	500	500	500
Height (mm)	900	1200	1500
User Weight Limit (Kg)	50	50	50


3.0 Platform Product Codes & Technical Data

Size	1	2	3
Product Code	4376	4377	4378
Depth (mm)	400	400	400
Height (mm)	250	300	350
User Weight Limit (Kg)	50	50	50

4.0 FOR YOUR SAFETY


	STOP!
	Please read these instructions CAREFULLY and THOROUGHLY

- The user should **NOT** be left unattended whilst using the product. Always ensure a responsible adult or carer is in attendance.
- In the early stages of use, assist the child to walk correctly from behind.
- Regular maintenance checks and cleaning are essential for the safe use of this equipment (see care and maintenance section).
- If any part is loose, damaged or functioning incorrectly, do not use until rectified.
- This product is intended for indoor use only.
- Always keep this product away from naked flames, cigarettes and sources of heat including open fireplaces, radiators, heaters.


	STOP!
	If you believe this product to be faulty – DO NOT USE – Contact Smirthwaite Ltd on T: +44 (0) 1626 835552

5.0 ASSEMBLY

- The product is supplied in **THREE** pieces; two skis and the ladder.
- Each side ski has a hole through the base and the ladder is secured to this by one countersunk screw, passing through the base of the ski.
- With the ladder on its side lightly screw the base screw into the end of the upper ladder stile ensuring that the two threaded inserts in the base web are uppermost.
- Secure the support battens to the base.
- Do not tighten any of the screws until each has been located and lightly turned into the threaded insert.
- Tighten the screws through the base, and then stand the ladder up vertically.
- Finally tighten the support batten screws with the ladder standing flat on the floor.

	INFORMATION
	Should you wish to query any aspect of your product, please contact Smirthwaite Ltd on T: +44 (0) 1626 835552

6.0 CARE AND MAINTENANCE

	IMPORTANT!
	Cleaning is recommended on a regular basis

All our wooden products are easy to clean.

- Clean wooden parts with a damp cloth and mild detergent
- Stubborn marks on wood work should be cleaned by using a soft brush.
- Do not soak or immerse the product in water.
- Store the product in a cool dry place out of direct sunlight.
- DO NOT use bleach, solvents, abrasives, synthetic detergents, wax polishes, antibacterial sprays or wipes.
- For further information please refer to MHRA or your NHS cleaning guidelines.

6.1 DAILY CHECKS

- Check all parts for signs of wear and tear or damage.
- Ensure all screws are present and tightened



STOP!

The product should not be in use while the checks are carried out.

6.2 SERVICE INTERVAL

Ladders and platforms should be serviced every 3 years. Servicing must only be undertaken by a Smirthwaite service engineer, or by a Smirthwaite trained representative.

6.3 NOMINAL SERVICE LIFE

Your product has a nominal service life of 12 years, during which full post-sales support will be available with regard to spares and servicing.

Product service life has been determined based upon the design complexity of product, and the anticipated exposure to normal use.

Good practice dictates all Smirthwaite products have been designed and manufactured to high levels of safety and quality, and will meet requirements of normal use when maintained in line with our servicing recommendations.



STOP!

If the product has been out of use for an extended period of time (6 months or more) it should always be serviced prior to being reissued.

If the product has been subjected to 'heavy' or 'constant' use, the service should be reduced to half the recommended period.

Constant and/or heavy use is considered to be:

- Daily use above 7 hours duration
- Weekly use above 5 days duration
- Monthly use above 10 months per year
- Use by a client who is at 90% to 100% of the maximum weight limit of the product. The maximum weight limit must **NEVER** be exceeded
- Use by a client who is extremely active, either voluntarily or involuntarily

6.4 EXTENDING NOMINAL SERVICE LIFE

At Smirthwaite we are proud to produce products that have a reputation for quality and durability. We believe our products have the potential to provide benefits to our clients beyond the nominal service life documented above.

We will continue to provide full support beyond the nominal service life provided the following conditions are met:

1. A full service schedule has been maintained.
2. A full service and inspection is undertaken at the end of the nominal service life period
3. The product is subsequently serviced annually (or biannually if under 'heavy/constant' use conditions)
4. Smirthwaite reserve the right to limit support where parts/components are no longer available

6.5 DOCUMENTATION/RECORDS

- It is the responsibility of the current equipment owner to ensure the 'Instructions for Use' manual and any further manuals for accessories fitted to the equipment are handed over to the new owner at the time of exchange/sale
- It is the responsibility of the current equipment owner to ensure the service and inspection record form is kept up to date

6.6 PRODUCT CONFIGURATION

- Smirthwaite will document and maintain a record of the original product configuration at the time of first sale
- Smirthwaite will not be held responsible for any subsequent changes to this configuration unless authorized to do so in writing by Smirthwaite Ltd
- It is the equipment owner's responsibility to maintain their own records of changes to the equipment configuration and to be able to provide such records to subsequent owners to maintain traceability
- We recommend an inspection/service by a Smirthwaite Service Engineer (or Smirthwaite trained engineer) whenever a significant change is made to product configuration to ensure the product is safe to use. **If in any doubt, ALWAYS seek ADVICE**



IMPORTANT REMINDER!

DO NOT fit parts or accessories of other manufacturers to this product unless authorized to do so in writing by Smirthwaite Ltd.

Any servicing or repairs required must be carried out by Smirthwaite Ltd (or a Smirthwaite trained engineer).

If you believe this product to be faulty – DO NOT USE – Contact Smirthwaite Ltd on T: +44 (0) 1626 835552

If in any doubt, ALWAYS seek ADVICE.

7.0 WARRANTY & SERVICE

Smirthwaite Ltd warrants the products detailed on your order to be free from defects in materials and workmanship for a period of 2 years from date of delivery. If a fault develops during the period, please call Customer Services by email or telephone 01626 835552 who will advise you on the best course of action. Possible action may be for us to arrange to send out one of our Service Engineers, or have the goods returned to us. Should a repair not be possible within the guarantee period we will replace the product for new or nearest equivalent product. In the unlikely event that we cannot repair or exchange we will refund in full.

This warranty is for the UK only. The warranty excludes faults due to accident, neglect, misuse, not following the Instructions and normal wear and tear. This warranty is in addition to your legal rights. Goods will only be collected from the original delivery address.

A charge may be made where the goods cannot be repaired under the terms of the warranty. You will be advised before this is made.

T: +44 (0)1626 835552 E: info@smirthwaite.co.uk

8.0 CONTINUOUS IMPROVEMENT

Smirthwaite Ltd are committed to continuous improvement to their product range. Should you have any suggestions or comments please send them to our product design department at: info@smirthwaite.co.uk

Smirthwaite Ltd reserve the right to change the specification or material without prior notice.

For catalogues, help and further information on our products please contact us at:

Smirthwaite Ltd

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9.0 SERVICE INSPECTION

9.1 Product Information

Model	
Size	
Date of Manufacture	
Serial Number	
Final Inspection	

9.2 Service & inspection record form:

Date	Procedure	Service Personnel

2.Ladder Back Chairs

INSTRUCTIONS FOR USE

Codes (Low Ladder): 4381- 4383

Codes (High Ladder): 4386 - 4388



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1.0 INTRODUCTION

Thank you for choosing the Smirthwaite Ladder Back Chair

Developed in conjunction with the Peto Institute in Budapest, our ladder back chairs are designed for progressive use by children from a very early age. Ladders can be used as an aid to standing, walking, sitting, and toileting. Accessories such as potties and ladder storage boxes are also available.



IMPORTANT!

These instructions should be read by all therapists and carers using the equipment and should be retained for future reference. The product should always be used under adult supervision.

Any incorrect use of the product and failure to follow the instructions may put the user at risk or impede the function. If you have any queries using this product or wish for further copies, please do not hesitate to contact Customer Service department on T: +44 (0) 1626 835552.

This product has been designed and manufactured specifically and solely for use by clients with special needs.

2.0 TECHNICAL DATA – LOW LADDER BACK CHAIR

Size		1	2	3
Product Code		4381	4382	4383
Ladder height	mm	600	750	900
Seat width	mm	300	350	370
Seat depth	mm	250	290	340
Seat height *	mm	290	330	370

2.1 TECHNICAL DATA – HIGH LADDER BACK CHAIR

Size		1	2	3
Product Code		4386	4387	4388
Ladder height	mm	900	1130	1355
Seat width	mm	450	450	450
Seat depth	mm	375	400	425
Seat height *	mm	375	400	425

* Height is from floor to top of seat

3.0 FOR YOUR SAFETY


	STOP!
	Please read these instructions CAREFULLY and THOROUGHLY

- The user should be left unattended whilst using the product. Always ensure a responsible therapist or carer is in attendance.
- If you believe the product to be faulty at any time, **DO NOT USE** – contact Smirthwaite by telephone on +44 (0)1626 835552.
- The therapist should be familiar with the methods of adjustment and have completed all adjustments appropriately to meet the needs of the child before use.
- The product is **ONLY** to be used indoors on a flat level surface.
- Regular maintenance checks and cleaning are essential for the safe use of this equipment (see Section 6.0 Care and Maintenance).
- Always keep this product away from naked flames, cigarettes and sources of heat including open fireplaces, radiators, heaters.


- **DO NOT** fit parts or accessories of other manufacturers to this product unless authorised to do so in writing by Smirthwaite Ltd. Failure to follow these instructions will not only invalidate the guarantee but could make the product dangerous to use. Smirthwaite Ltd will not accept liability for any injury or damage incurred through such malpractices. Any repairs required must be carried out by Smirthwaite Ltd authorised personnel.

4.0 UNPACKING AND ASSEMBLING YOUR PRODUCT

- Your product will be delivered assembled, ready to use
- Please check all parts before use.

	STOP!
If you believe this product to be faulty – DO NOT USE – Contact Smirthwaite Ltd on T: +44 (0) 1626 835552	

5.0 CARE AND MAINTENANCE

	IMPORTANT!
Cleaning is recommended on a regular basis	

- Clean wooden parts with a damp cloth and mild detergent
- Stubborn marks on wood work should be cleaned by using a soft brush.
- Do not soak or immerse the product in water.
- Store the product in a cool dry place out of direct sunlight.
- **DO NOT** use bleach, solvents, abrasives, synthetic detergents, wax polishes, antibacterial sprays or wipes.
- For further information please refer to MHRA or your NHS cleaning guidelines.

5.1 DAILY CHECKS

- Check all parts for signs of wear and tear or damage.
- Ensure all screws are present and tightened

	STOP!
The product should not be in use while the checks are carried out.	

5.2 SERVICE INTERVAL


Ladder back chairs should be serviced every 3 years. Servicing must only be undertaken by a Smirthwaite service engineer, or by a Smirthwaite trained representative.

5.3 NOMINAL SERVICE LIFE

Your product has a nominal service life of 12 years, during which full post-sales support will be available with regard to spares and servicing.

Product service life has been determined based upon the design complexity of product, and the anticipated exposure to normal use.

Good practice dictates all Smirthwaite products have been designed and manufactured to high levels of safety and quality, and will meet requirements of normal use when maintained in line with our servicing recommendations.

	STOP!
	<p>If the product has been out of use for an extended period of time (6 months or more) it should always be serviced prior to being reissued.</p> <p>If the product has been subjected to 'heavy' or 'constant' use, the service should be reduced to half the recommended period.</p> <p>Constant and/or heavy use is considered to be:</p> <ul style="list-style-type: none">• Daily use above 7 hours duration• Weekly use above 5 days duration• Monthly use above 10 months per year• Use by a client who is at 90% to 100% of the maximum weight limit of the product. The maximum weight limit must NEVER be exceeded• Use by a client who is extremely active, either voluntarily or involuntarily

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We believe our products have the potential to provide benefits to our clients beyond the nominal service life documented above.

We will continue to provide full support beyond the nominal service life provided the following conditions are met:

1. A full service schedule has been maintained.
2. A full service and inspection is undertaken at the end of the nominal service life period
3. The product is subsequently serviced annually (or biannually if under 'heavy/constant' use conditions)
4. Smirthwaite reserve the right to limit support where parts/components are no longer available

5.5 DOCUMENTATION/RECORDS

- It is the responsibility of the current equipment owner to ensure the 'Instructions for Use' manual and any further manuals for accessories fitted to the equipment are handed over to the new owner at the time of exchange/sale
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IMPORTANT REMINDER!

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Any servicing or repairs required must be carried out by Smirthwaite Ltd (or a Smirthwaite trained engineer).

If you believe this product to be faulty – DO NOT USE – Contact Smirthwaite Ltd on T: +44 (0) 1626 835552

If in any doubt, ALWAYS seek ADVICE.

6.0 WARRANTY & SERVICE

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7.0 CONTINUOUS IMPROVEMENT

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For catalogues, help and further information on our products please contact us at:

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E: info@smirthwaite.co.uk
W: www.smirthwaite.co.uk

8.0 SERVICE INSPECTION

8.1 Product Information

Model	
Size	
Date of Manufacture	
Serial Number	
Final Inspection	

8.2 Service & inspection record form:

Date	Procedure	Service Personnel

3.Walking Ladders

INSTRUCTIONS FOR USE

Codes 4313-4321




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8.0 SERVICE INSPECTION	23

1.0 INTRODUCTION

Thank you for choosing your new Smirthwaite Product.

Our walking ladders are designed to assist with standing and walking. They offer support to your child when held during sitting and toileting.

	<p>IMPORTANT!</p> <p>These instructions should be read by all therapists and carers using the equipment and should be retained for future reference. The product should always be used under adult supervision.</p> <p>Any incorrect use of the product and failure to follow the instructions may put the user at risk or impede the function. If you have any queries using this product or wish for further copies, please do not hesitate to contact Customer Service department on T: +44 (0)1626 835552</p>
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2.0 TECHNICAL DATA

Size		1	2	3
Product Code		4313	4314	4315
Depth	mm	550	600	650
Height	mm	900	1200	1500
Rung Diameter	mm	18	22	25


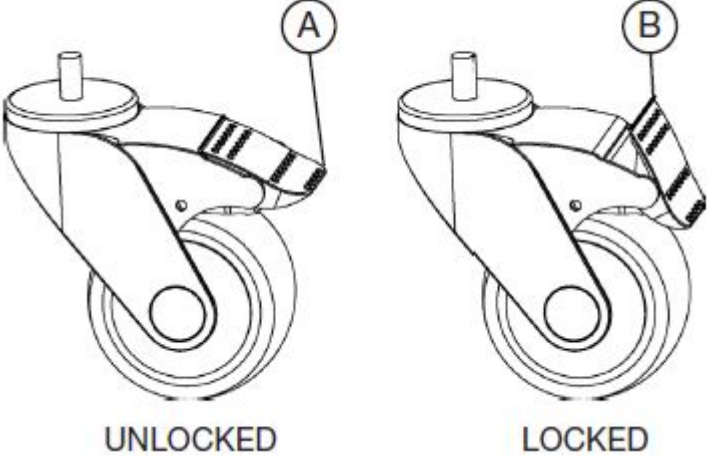
2.1 WEIGHT LIMIT

Size	1	2	3
Product Code	4313	4314	4315
User Weight Limit (Kg)	50	50	50

3.0 FOR YOUR SAFETY

	STOP!
	Please read these instructions CAREFULLY and THOROUGHLY

- The user should NOT be left unattended whilst using the product. Always ensure a responsible adult or carer is in attendance.
- Regular maintenance checks and cleaning are essential for the safe use of this equipment (see care and maintenance section).
- If any part is loose, damaged or functioning incorrectly, do not use until rectified.
- This product is intended for indoor use only.
- Always keep this product away from naked flames, cigarettes and sources of heat including open fireplaces, radiators, heaters.

	IMPORTANT!
	<p>Always lock the castors when attaching items or making adjustments. To lock, apply foot to point (A), to unlock apply foot to point (B).</p> 


If you believe this product to be faulty **-DO NOT USE-**Contact Smirthwaite Ltd on T: +44 (0)1626 83552

4.0 UNPACKING AND ASSEMBLY OF YOUR PRODUCT

- Your Walking Ladder will be delivered assembled.
- Check all parts for missing items and damage prior to use.
- Additional accessories are available, such as a Walking Ladder Footboard (Code 4321) and a Ladder box (Code 4370) – please contact the factory or your local Technical Product Advisor for more assistance/detail.

Should you wish to query any aspect of your product, please contact Smirthwaite Customer Services on T: +44 (0)1626 835552 or info@smirthwaite.co.uk

5.0 CARE AND MAINTENANCE


	IMPORTANT!
	Cleaning is recommended on a regular basis

All our wooden products are easy to clean.

- Clean wooden parts with a damp cloth and mild detergent
- Stubborn marks on wood work should be cleaned by using a soft brush.
- Do not soak or immerse the product in water.
- Store the product in a cool dry place out of direct sunlight.
- DO NOT use bleach, solvents, abrasives, synthetic detergents, wax polishes, antibacterial sprays or wipes.
- For further information please refer to MHRA or your NHS cleaning guidelines.

5.1 DAILY CHECKS

- Check all parts for signs of wear and tear or damage.
- Ensure all screws are present and tightened

	STOP!
	The product should not be in use while the checks are carried out.

5.2 SERVICE INTERVAL

Walking ladders should be serviced every 3 years. Servicing must only be undertaken by a Smirthwaite service engineer, or by a Smirthwaite trained representative.

6.0 WARRANTY & SERVICE

Smirthwaite Ltd warrants the products detailed on your order to be free from defects in materials and workmanship for a period of 2 years from date of delivery. If a fault develops during the period, please call Customer Services by email or telephone 01626 835552 who will advise you on the best course of action. Possible action may be for us to arrange to send out one of our Service Engineers, or have the goods returned to us. Should a repair not be possible within the guarantee period we will replace the product for new or nearest equivalent product. In the unlikely event that we cannot repair or exchange we will refund in full.

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W: www.smirthwaite.co.uk

8.0 SERVICE INSPECTION

8.1 Product Information

Model:	
Size:	
Date of Manufacture:	
Serial Number:	

8.2 Service & inspection record form:

Date	Procedure	Service Personnel

4. Wall Ladders

INSTRUCTIONS FOR USE

Codes 4334-4335




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1.0 INTRODUCTION

Thank you for choosing your new Smirthwaite Product.

Our range of wall ladders is ideal for therapy environments, and can be used as an aid to sitting, standing and toileting. It can also be used with a plinth end against it for exercising purposes.

	<p>IMPORTANT!</p> <p>These instructions should be read by all therapists and carers using the equipment and should be retained for future reference. The product should always be used under adult supervision.</p> <p>Any incorrect use of the product and failure to follow the instructions may put the user at risk or impede the function. If you have any queries using this product or wish for further copies, please do not hesitate to contact Customer Service department on T: +44 (0)1626 835552</p>
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2.0 TECHNICAL DATA

Size		1	2
Product Code		4334	4335
Depth	mm	600	750
Height	mm	1200	1500
Rung spacing	mm	75	100
Rung diameter	mm	22	25

2.1 WEIGHT LIMIT

Size	1	2
Product Code	4334	4335
User Weight Limit (Kg)	50	50

3.0 FOR YOUR SAFETY


	STOP!
	Please read these instructions CAREFULLY and THOROUGHLY

- The user should NOT be left unattended whilst using the product. Always ensure a responsible adult or carer is in attendance.
- Regular maintenance checks and cleaning are essential for the safe use of this equipment (see care and maintenance section).
- If any part is loose, damaged or functioning incorrectly, do not use until rectified.
- This product is intended for indoor use only.
- Always keep this product away from naked flames, cigarettes and sources of heat including open fireplaces, radiators, heaters.

If you believe this product to be faulty **-DO NOT USE-**Contact Smirthwaite Ltd on T: +44 (0)1626 83552


4.0 ASSEMBLY

- Stand the ladder in the desired position and check the room skirting board does not prevent the ladder fitting flush to the wall. If it does, cut out the lower part of the ladder to fit, or raise the ladder to clear the obstruction.
- If the ladder is to be used by adults it MUST fit with the base to the floor
- Mark the fixing position through each securing blocks.
- Drill a 6.5mm hole to the depth of the rawplugs supplied.
- Fit a rawplug into each hole ensuring that they fit flush to the surface.
- Re-locate the ladder and with the screws provided secure the ladder to the wall.

	STOP!
	If the ladder is to be fitted to a stud or hollow wall, special fixings will be needed – if necessary, seek professional advice before fixing the ladder.

Should you wish to query any aspect of your product, please contact Smirthwaite Customer Services on T: +44 (0)1626 835552 or info@smirthwaite.co.uk

5.0 CARE AND MAINTENANCE


	IMPORTANT!
	Cleaning is recommended on a regular basis

All our wooden products are easy to clean.

- Clean wooden parts with a damp cloth and mild detergent
- Stubborn marks on wood work should be cleaned by using a soft brush.
- Do not soak or immerse the product in water.
- Store the product in a cool dry place out of direct sunlight.
- DO NOT use bleach, solvents, abrasives, synthetic detergents, wax polishes, antibacterial sprays or wipes.
- For further information please refer to MHRA or your NHS cleaning guidelines.

5.1 DAILY CHECKS

- Check all parts for signs of wear and tear or damage.
- Ensure all screws are present and tightened

	STOP!
	The product should not be in use while the checks are carried out.

5.2 SERVICE INTERVAL

Wall ladders should be serviced every 3 years. Servicing must only be undertaken by a Smirthwaite service engineer, or by a Smirthwaite trained representative.

6.0 WARRANTY & SERVICE

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Smirthwaite Ltd 16 Wentworth Road Heathfield, Devon.TQ12 6TL
T: +44 (0)1626 835552 F: +44 (0)1626 835428 E: info@smirthwaite.co.uk
W: www.smirthwaite.co.uk

8.0 SERVICE INSPECTION

8.1 Product Information

Model:	
Size:	
Date of Manufacture:	
Serial Number:	

8.2 Service & inspection record form:

Date	Procedure	Service Personnel

5.PLINTHS

INSTRUCTIONS FOR USE

Codes: Folding Plinths 4500-4527

Codes: Stacking Plinths 4530-4557




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2.0 TECHNICAL DATA	32
3.0 FOR YOUR SAFETY	32
4.0 UNPACKING AND ASSEMBLY OF YOUR PRODUCT	33
5.0 CARE & MAINTENANCE	34
6.0 WARRANTY AND SERVICE	36
7.0 CONTINUOUS IMPROVEMENT	36
8.0 SERVICE INSPECTION	37

1.0 INTRODUCTION

Thank you for choosing your new Smirthwaite Product.

Our highly popular stacking plinths can be used for group or individual use within schools or home environments. Our folding plinths provide further functionality, being ideal for storage.

	IMPORTANT!
	<p>These instructions should be read by all therapists and carers using the equipment and should be retained for future reference. The product should always be used under adult supervision.</p>
	<p>Any incorrect use of the product and failure to follow the instructions may put the user at risk or impede the function. If you have any queries using this product or wish for further copies, please do not hesitate to contact Customer Service department on T: +44 (0) 1626 835552.</p>
	<p>This product has been designed and manufactured specifically and solely for use by clients with special needs.</p>

2.0 TECHNICAL DATA

2.1 FOLDING PLINTHS

Size		1	2	3	4
Product Code		4500/06	4507/13	4514/20	4521/27
Width	mm	1070	1500	1675	1830
Depth	mm	665	745	840	840
Height range	mm	380-740	380-740	380-740	380-740

2.2 STACKING PLINTHS

Size		1	2	3	4
Product Code		4530/36	4537/43	4544/50	4551/57
Width	mm	1070	1500	1675	1830
Depth	mm	660	740	850	850
Height range	mm	380-740	380-740	380-740	380-740

3.0 FOR YOUR SAFETY



STOP!

Please read these instructions CAREFULLY and THOROUGHLY

- The user should NOT be left unattended whilst using the product. Always ensure a responsible adult or carer is in attendance.
- Regular maintenance checks and cleaning are essential for the safe use of this equipment (see care and maintenance section).
- If any part is loose, damaged or functioning incorrectly, do not use until rectified.
- This product is intended for indoor use only.
- Always keep this product away from naked flames, cigarettes and sources of heat including open fireplaces, radiators, heater



STOP!

If you believe this product to be faulty – DO NOT USE – Contact Smirthwaite Ltd on T: +44 (0) 1626 835552

4.0 UNPACKING AND ASSEMBLY OF YOUR PRODUCT

- Your Folding Plinth will be delivered assembled.
- Your Stacking Plinth will require assembly.
 - Lie the plinth upside down on a flat surface
 - Fit two bolts (8mm) into the indentations in each leg
 - Align the bolts with the holes on the plinth and push through until they appear on the inside of the plinth
 - Fit two washers and nuts
 - Tighten the nuts using an 8mm spanner or socket
 - Repeat for the three other legs
 - Turn the plinth upright and check it is level and secure before use.
- Check all parts for missing items and damage prior to use.
- Additional accessories are available – please contact the factory or your local Technical Product Advisor for more assistance/detail.

	IMPORTANT
	<p>Should you wish to query any aspect of your product, please contact Smirthwaite Customer Services on T: +44 (0)1626 835552 or info@smirthwaite.co.uk</p>

5.0 CARE AND MAINTENANCE

	IMPORTANT!
	<p>Cleaning is recommended on a regular basis</p>

All our wooden products are easy to clean.

- Clean wooden parts with a damp cloth and mild detergent
- Stubborn marks on wood work should be cleaned by using a soft brush.
- Do not soak or immerse the product in water.
- Store the product in a cool dry place out of direct sunlight.
- DO NOT use bleach, solvents, abrasives, synthetic detergents, wax polishes, antibacterial sprays or wipes.
- For further information please refer to MHRA or your NHS cleaning guidelines.

5.1 DAILY CHECKS

- Check all parts for signs of wear and tear or damage.
- Ensure all screws are present and tightened

	STOP!
	The product should not be in use while the checks are carried out.

5.2 SERVICE INTERVAL


Plinths should be serviced every 3 years. Servicing must only be undertaken by a Smirthwaite service engineer, or by a Smirthwaite trained representative.

5.3 NOMINAL SERVICE LIFE

Your product has a nominal service life of 12 years, during which full post-sales support will be available with regard to spares and servicing.

Product service life has been determined based upon the design complexity of product, and the anticipated exposure to normal use.

Good practice dictates all Smirthwaite products have been designed and manufactured to high levels of safety and quality, and will meet requirements of normal use when maintained in line with our servicing recommendations.

	STOP!
	<p>If the product has been out of use for an extended period of time (6 months or more) it should always be serviced prior to being reissued.</p> <p>If the product has been subjected to ‘heavy’ or ‘constant’ use, the service should be reduced to half the recommended period.</p> <p>Constant and/or heavy use is considered to be:</p> <ul style="list-style-type: none">• Daily use above 7 hours duration• Weekly use above 5 days duration• Monthly use above 10 months per year• Use by a client who is at 90% to 100% of the maximum weight limit of the product. The maximum weight limit must NEVER be exceeded• Use by a client who is extremely active, either voluntarily or involuntarily

5.4 EXTENDING NOMINAL SERVICE LIFE

At Smirthwaite we are proud to produce products that have a reputation for quality and durability.

We believe our products have the potential to provide benefits to our clients beyond the nominal service life documented above.

We will continue to provide full support beyond the nominal service life provided the following conditions are met:

1. A full service schedule has been maintained.
2. A full service and inspection is undertaken at the end of the nominal service life period
3. The product is subsequently serviced annually (or biannually if under 'heavy/constant' use conditions)
4. Smirthwaite reserve the right to limit support where parts/components are no longer available

5.5 DOCUMENTATION/RECORDS

- It is the responsibility of the current equipment owner to ensure the 'Instructions for Use' manual and any further manuals for accessories fitted to the equipment are handed over to the new owner at the time of exchange/sale
- It is the responsibility of the current equipment owner to ensure the service and inspection record form is kept up to date

5.6 PRODUCT CONFIGURATION

- Smirthwaite will document and maintain a record of the original product configuration at the time of first sale
- Smirthwaite will not be held responsible for any subsequent changes to this configuration unless authorized to do so in writing by Smirthwaite Ltd
- It is the equipment owner's responsibility to maintain their own records of changes to the equipment configuration and to be able to provide such records to subsequent owners to maintain traceability
- We recommend an inspection/service by a Smirthwaite Service Engineer (or Smirthwaite trained engineer) whenever a significant change is made to product configuration to ensure the product is safe to use. **If in any doubt, ALWAYS seek ADVICE**



IMPORTANT REMINDER!

DO NOT fit parts or accessories of other manufacturers to this product unless authorized to do so in writing by Smirthwaite Ltd.

Any servicing or repairs required must be carried out by Smirthwaite Ltd (or a Smirthwaite trained engineer).

If you believe this product to be faulty – DO NOT USE – Contact Smirthwaite Ltd on T: +44 (0) 1626 835552

If in any doubt, ALWAYS seek ADVICE.

6.0 WARRANTY & SERVICE

Smirthwaite Ltd warrants the products detailed on your order to be free from defects in materials and workmanship for a period of 2 years from date of delivery. If a fault develops during the period, please call Customer Services by email or telephone 01626 835552 who will advise you on the best course of action. Possible action may be for us to arrange to send out one of our Service Engineers, or have the goods returned to us. Should a repair not be possible within the guarantee period we will replace the product for new or nearest equivalent product. In the unlikely event that we cannot repair or exchange we will refund in full.

This warranty is for the UK only. The warranty excludes faults due to accident, neglect, misuse, not following the Instructions and normal wear and tear. This warranty is in addition to your legal rights. Goods will only be collected from the original delivery address.

A charge may be made where the goods cannot be repaired under the terms of the warranty. You will be advised before this is made.

T: +44 (0)1626 835552 E: info@smirthwaite.co.uk

7.0 CONTINUOUS IMPROVEMENT

Smirthwaite Ltd are committed to continuous improvement to their product range. Should you have any suggestions or comments please send them to our product design department at: info@smirthwaite.co.uk

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8.0 SERVICE INSPECTION

8.1 Product Information

Model	
Size	
Date of Manufacture	
Serial Number	
Final Inspection	

8.2 Service & inspection record form:

Date	Procedure	Service Personnel

6.THERAPY BENCH

INSTRUCTIONS FOR USE

Codes 5541-5546



CONTENTS	PAGE
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3.0 FOR YOUR SAFETY	40
4.0 UNPACKING YOUR THERAPY BENCH	41
5.0 SETTING UP AND ADJUSTING YOUR THERAPY BENCH	41
6.0 CARE & MAINTENANCE	42
7.0 WARRANTY & SERVICE	44
8.0 CONTINUOUS IMPROVEMENT	45
9.0 SERVICE INSPECTION	45

1.0 INTRODUCTION

Thank you for choosing the Smirthwaite Therapy Bench.

Our popular height and angle adjustable therapy benches are designed to assist in a wide range of children's therapy programmes, both at home and at school.



IMPORTANT!

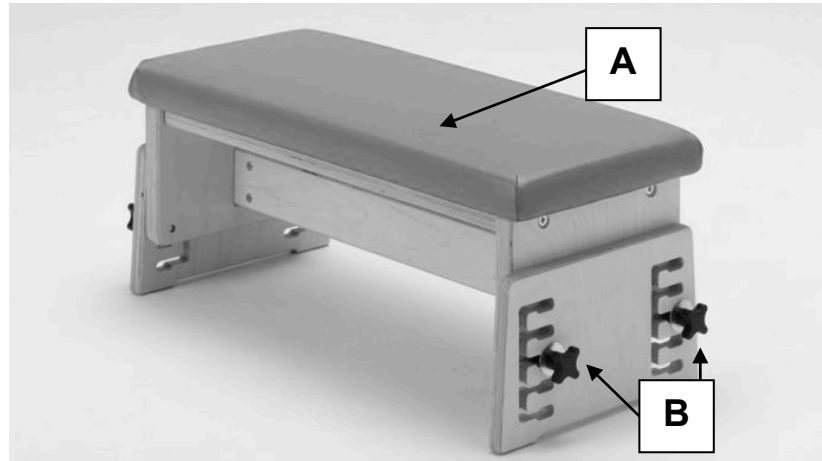
These instructions should be read by all therapists and carers using the equipment and should be retained for future reference. The product should always be used under adult supervision.

**Any incorrect use of the product and failure to follow the instructions may put the user at risk or impede the function. If you have any queries using this product or wish for further copies, please do not hesitate to contact Customer Service department on
T: +44 (0) 1626 835552.**

This product has been designed and manufactured specifically and solely for use by clients with special needs.

2.0 ILLUSTRATION OF YOUR THERAPY BENCH

- A. Seat cushion
- B. Handwheels



2.1 TECHNICAL DATA

Technical data – all dimensions in mm.

Size		1	2	3	4	5	6
Product Code		5541	5542	5543	5544	5545	5546
Width	mm	610	610	820	820	820	820
Depth	mm	250	300	300	380	325	380
Height min	mm	195	195	280	280	405	405
Height max	mm	295	295	455	455	705	705

2.2 MAXIMUM USER WEIGHT = 100Kg

3.0 FOR YOUR SAFETY



STOP!


Please read these instructions CAREFULLY and THOROUGHLY

- The user should NOT be left unattended whilst using the bench. Always ensure a responsible therapist or carer is in attendance.
- If you believe the product to be faulty at any time, **DO NOT USE** – contact Smirthwaite by telephone on +44 (0)1626 835552.


- The therapist should be familiar with the methods of adjustment and have completed all adjustments appropriately to meet the needs of the child before use.
- The product is **ONLY** to be used indoors on a flat level surface.
- Regular maintenance checks and cleaning are essential for the safe use of this equipment (see Section 6.0 Care and Maintenance).
- Always keep this product away from naked flames, cigarettes and sources of heat including open fireplaces, radiators, heaters.
- **DO NOT** fit parts or accessories of other manufacturers to this product unless authorised to do so in writing by Smirthwaite Ltd. Failure to follow these instructions will not only invalidate the guarantee but could make the product dangerous to use. Smirthwaite Ltd will not accept liability for any injury or damage incurred through such malpractices. Any repairs required must be carried out by Smirthwaite Ltd authorised personnel.

4.0 UNPACKING YOUR THERAPY BOLSTER

- Your product will be delivered assembled.
- Check for damage and missing parts prior to use.

	STOP!
<p>If you believe this product to be faulty – DO NOT USE – Contact Smirthwaite Ltd on T: +44 (0) 1626 835552</p>	

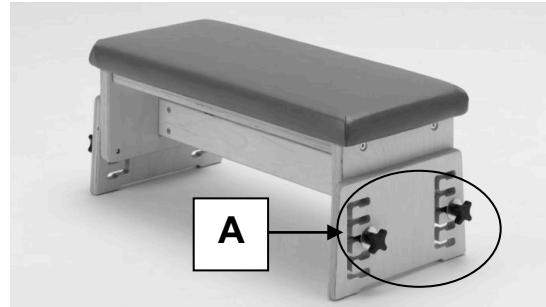
5.0 SETTING UP AND ADJUSTING YOUR THERAPY BENCH

	STOP!
<p>If in any doubt, ALWAYS seek ADVICE</p> <p>Always turn handwheel, levers and screws clockwise to tighten or anti-clockwise to loosen. The stander must be fully adjusted by a therapist or trained representative before use.</p>	

5.1 BENCH HEIGHT

The bench adjusts up and down within the safety slots provided at each end.

- Loosen handwheels at one end (A).
- Select the most appropriate slot to the desired height
- Re-tighten handwheels (A)
- Repeat for the second end.



5.2 BENCH ANGLE

To slope the bench (change angle), set one end higher than the other using the handwheels as per section 5.1.

6.0 CARE AND MAINTENANCE



IMPORTANT!

Cleaning is recommended on a regular basis

- Clean upholstery, metal and wooden parts with a damp cloth and mild detergent
- Stubborn marks on wood work should be cleaned by using a soft brush.
- Do not soak or immerse the product in water.
- Store the product in a cool dry place out of direct sunlight.
- DO NOT use bleach, solvents, abrasives, synthetic detergents, wax polishes, antibacterial sprays or wipes.
- For further information please refer to MHRA or your NHS cleaning guidelines.

6.1 DAILY CHECKS

- Check all parts for signs of wear and tear or damage.
- Check all screws, lever locks, and handwheels are present and lock satisfactorily.



STOP!

The user should not be seated while the checks are carried out.

6.2 SERVICE INTERVAL


Therapy Benches should be serviced every 3 years. Servicing must only be undertaken by a Smirthwaite service engineer, or by a Smirthwaite trained representative.

6.3 NOMINAL SERVICE LIFE

Your product has a nominal service life of 12 years, during which full post-sales support will be available with regard to spares and servicing.

Product service life has been determined based upon the design complexity of product, and the anticipated exposure to normal use.

Good practice dictates all Smirthwaite products have been designed and manufactured to high levels of safety and quality, and will meet requirements of normal use when maintained in line with our servicing recommendations.

	<p>STOP!</p> <p>If the product has been out of use for an extended period of time (6 months or more) it should always be serviced prior to being reissued.</p> <p>If the product has been subjected to ‘heavy’ or ‘constant’ use, the service should be reduced to half the recommended period.</p> <p>Constant and/or heavy use is considered to be:</p> <ul style="list-style-type: none">• Daily use above 7 hours duration• Weekly use above 5 days duration• Monthly use above 10 months per year• Use by a client who is at 90% to 100% of the maximum weight limit of the product. The maximum weight limit must NEVER be exceeded• Use by a client who is extremely active, either voluntarily or involuntarily
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6.4 EXTENDING NOMINAL SERVICE LIFE

At Smirthwaite we are proud to produce products that have a reputation for quality and durability.

We believe our products have the potential to provide benefits to our clients beyond the nominal service life documented above.

We will continue to provide full support beyond the nominal service life provided the following conditions are met:

5. A full service schedule has been maintained.
6. A full service and inspection is undertaken at the end of the nominal service life period
7. The product is subsequently serviced annually (or biannually if under ‘heavy/constant’ use conditions)

8. Smirthwaite reserve the right to limit support where parts/components are no longer available

6.5 DOCUMENTATION/RECORDS

- It is the responsibility of the current equipment owner to ensure the 'Instructions for Use' manual and any further manuals for accessories fitted to the equipment are handed over to the new owner at the time of exchange/sale
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6.6 PRODUCT CONFIGURATION

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IMPORTANT REMINDER!

DO NOT fit parts or accessories of other manufacturers to this product unless authorized to do so in writing by Smirthwaite Ltd.

Any servicing or repairs required must be carried out by Smirthwaite Ltd (or a Smirthwaite trained engineer).

If you believe this product to be faulty – DO NOT USE – Contact Smirthwaite Ltd on T: +44 (0) 1626 835552

If in any doubt, ALWAYS seek ADVICE.

7.0 WARRANTY & SERVICE

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develops during the period, please call Customer Services by email or telephone 01626 835552 who will advise you on the best course of action. Possible action may be for us to arrange to send out one of our Service Engineers, or have the goods returned to us. Should a repair not be possible within the guarantee period we will replace the product for new or nearest equivalent product. In the unlikely event that we cannot repair or exchange we will refund in full.

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9.0 SERVICE INSPECTION

9.1 Product Information

Model	
Size	
Date of Manufacture	
Serial Number	
Final Inspection	

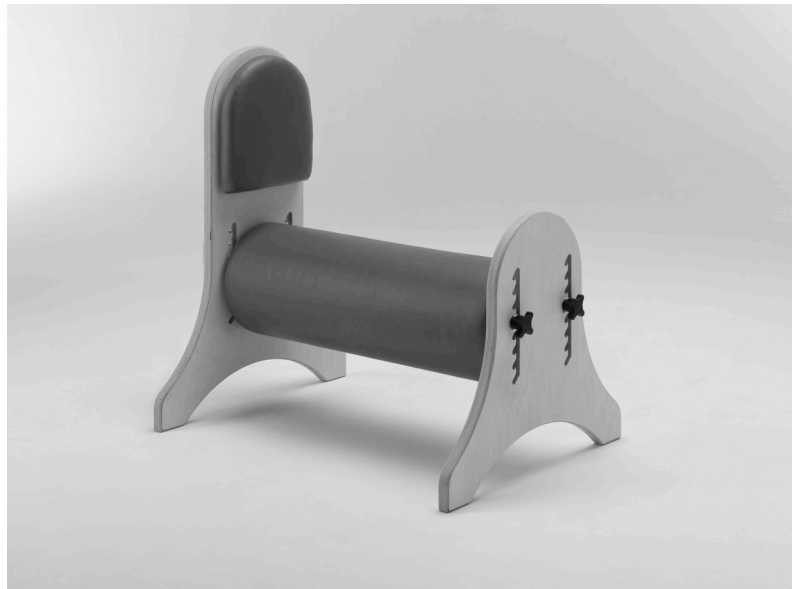
9.2 Service & inspection record form:

Date	Procedure	Service Personnel

7.THERAPY BOLSTER

INSTRUCTIONS FOR USE

Codes 5860-5866



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3.0 FOR YOUR SAFETY	49
4.0 UNPACKING YOUR THERAPY BOLSTER	49
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9.0 SERVICE INSPECTION	54

1.0 INTRODUCTION

Thank you for choosing the Smirthwaite Therapy Bolster. Our adjustable therapy bolsters have been specifically designed to assist children with mobility, neurological or balance difficulties. Available in three styles, two lengths and three diameters, our highly configurable bolsters can be used for a number of activities.



IMPORTANT!

These instructions should be read by all therapists and carers using the equipment and should be retained for future reference. The product should always be used under adult supervision.

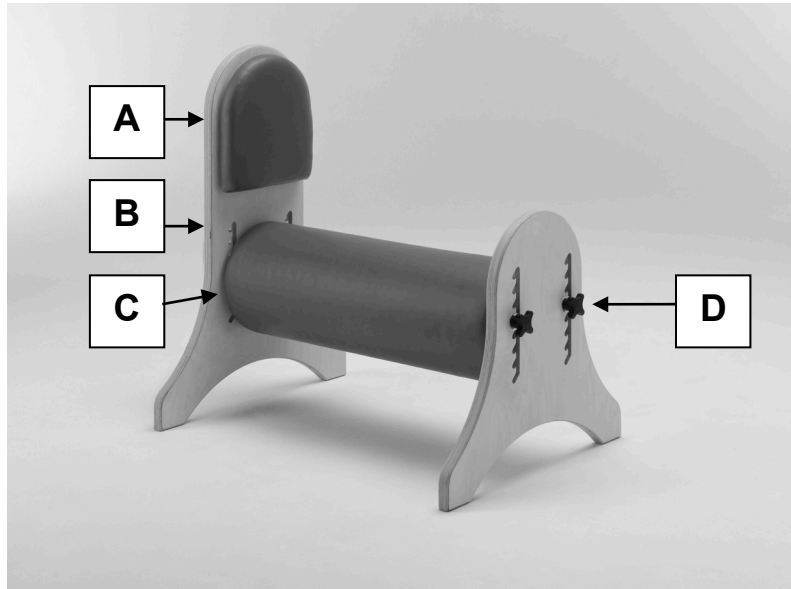
Any incorrect use of the product and failure to follow the instructions may put the user at risk or impede the function. If you have any queries using this product or wish for further copies, please do not hesitate to contact Customer Service department on T: +44 (0) 1626 835552.

This product has been designed and manufactured specifically and solely for use by clients with special needs.

2.0 ILLUSTRATION OF YOUR THERAPY BOLSTER

- c. Back pad
- d. High end*
- e. Bolster tube
- f. Handwheels

* A low end variant is also available, see technical data below.



2.1 TECHNICAL DATA

Therapy bolsters

Technical data – all dimensions in mm.

Size		1	2	3	4	5	6
Product Code		5861	5862	5863	5864	5865	5866
Width	mm	600	1200	600	1200	600	1200
Height min	mm	300	300	325	325	350	350
Height max	mm	475	475	500	500	525	525
Diameter	mm	200	200	250	250	300	300

Therapy bolster ends

Technical data – all dimensions in mm.

Size		High	Low
Product Code		LG013	LG014
Width at base	mm	500	500
Height	mm	700	450

3.0 FOR YOUR SAFETY



STOP!

Please read these instructions CAREFULLY and THOROUGHLY

- The user should NOT be left unattended whilst using the bolster. Always ensure a responsible therapist or carer is in attendance.
- If you believe the product to be faulty at any time, **DO NOT USE** – contact Smirthwaite by telephone on +44 (0)1626 835552.
- The therapist should be familiar with the methods of adjustment and have completed all adjustments appropriately to meet the needs of the child before use.
- The product is **ONLY** to be used indoors on a flat level surface.
- Regular maintenance checks and cleaning are essential for the safe use of this equipment (see Section 6.0 Care and Maintenance).
- Always keep this product away from naked flames, cigarettes and sources of heat including open fireplaces, radiators, heaters.
- **DO NOT** fit parts or accessories of other manufacturers to this product unless authorised to do so in writing by Smirthwaite Ltd. Failure to follow these instructions will not only invalidate the guarantee but could make the product dangerous to use. Smirthwaite Ltd will not accept liability for any injury or damage incurred through such malpractices. Any repairs required must be carried out by Smirthwaite Ltd authorised personnel.

4.0 UNPACKING AND ASSEMBLING YOUR THERAPY BOLSTER

- Your product may be delivered assembled or flat-packed.
- To undertake assembly, simply attach the bolster end using four handwheels (provided). Take care to ensure that the seam on the upholstery is facing downwards on the bolster tube, and where a high end variant (code LG013) is purchased ensure the padding is facing inwards towards the client.



STOP!

If you believe this product to be faulty – DO NOT USE – Contact Smirthwaite Ltd on T: +44 (0) 1626 835552

5.0 SETTING UP AND ADJUSTING YOUR THERAPY BOLSTER



STOP!

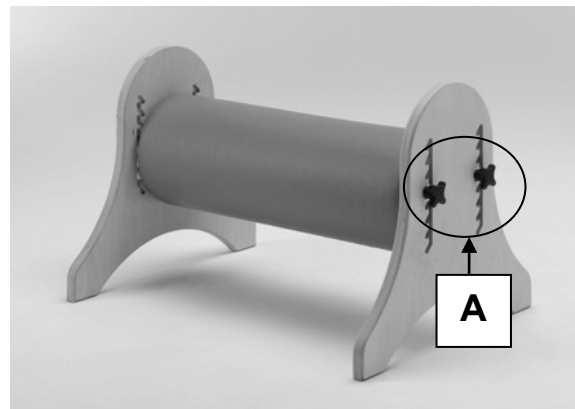
If in any doubt, **ALWAYS** seek **ADVICE**

Always turn handwheels, levers and screws clockwise to tighten or anti-clockwise to loosen. The stander must be fully adjusted by a therapist or trained representative before use.

5.1 BOLSTER HEIGHT

The bolster adjusts up and down within the safety slots provided at each end.

- Loosen handwheels at one end (A).
- Select the most appropriate slot to the desired height
- Re-tighten handwheels (A)
- Repeat process for other end.

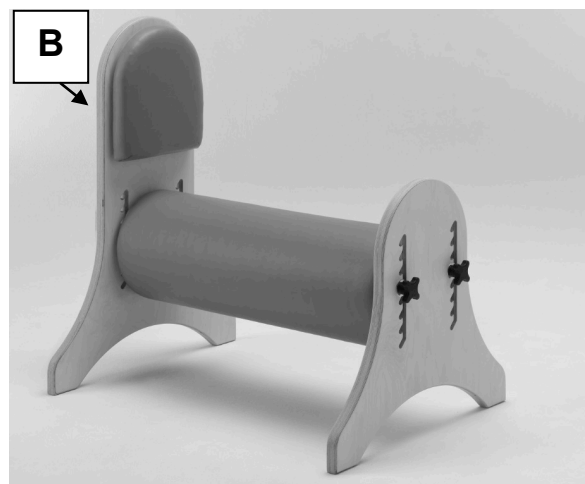


5.2 BOLSTER ANGLE

To slope the bolster (change angle), set one end higher than the other using the handwheels as per section 5.1.

5.3 BACK PAD HEIGHT ADJUSTMENT (LG013)

To adjust the pad height on the high back variant of the therapy bolster, loosen the handwheels at the rear of the high back (B) and adjust/set appropriately.



6.0 CARE AND MAINTENANCE



IMPORTANT!

Cleaning is recommended on a regular basis

- Clean upholstery, metal and wooden parts with a damp cloth and mild detergent
- Stubborn marks on wood work should be cleaned by using a soft brush.
- Do not soak or immerse the product in water.
- Store the product in a cool dry place out of direct sunlight.
- DO NOT use bleach, solvents, abrasives, synthetic detergents, wax polishes, antibacterial sprays or wipes.
- For further information please refer to MHRA or your NHS cleaning guidelines.

6.1 DAILY CHECKS

- Check all parts for signs of wear and tear or damage.
- Check all screws, lever locks, and handwheels are present and lock satisfactorily.



STOP!

The user should not be seated while the checks are carried out.

6.2 SERVICE INTERVAL

Therapy Bolsters should be serviced every 3 years. Servicing must only be undertaken by a Smirthwaite service engineer, or by a Smirthwaite trained representative.

6.3 NOMINAL SERVICE LIFE

Your product has a nominal service life of 12 years, during which full post-sales support will be available with regard to spares and servicing.

Product service life has been determined based upon the design complexity of product, and the anticipated exposure to normal use.

Good practice dictates all Smirthwaite products have been designed and manufactured to high levels of safety and quality, and will meet requirements of normal use when maintained in line with our servicing recommendations.



STOP!

If the product has been out of use for an extended period of time (6 months or more) it should always be serviced prior to being reissued.

If the product has been subjected to 'heavy' or 'constant' use, the service should be reduced to half the recommended period.

Constant and/or heavy use is considered to be:

- Daily use above 7 hours duration
- Weekly use above 5 days duration
- Monthly use above 10 months per year
- Use by a client who is at 90% to 100% of the maximum weight limit of the product. The maximum weight limit must **NEVER** be exceeded
- Use by a client who is extremely active, either voluntarily or involuntarily

6.4 EXTENDING NOMINAL SERVICE LIFE

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We believe our products have the potential to provide benefits to our clients beyond the nominal service life documented above.

We will continue to provide full support beyond the nominal service life provided the following conditions are met:


9. A full service schedule has been maintained.
10. A full service and inspection is undertaken at the end of the nominal service life period
11. The product is subsequently serviced annually (or biannually if under 'heavy/constant' use conditions)
12. Smirthwaite reserve the right to limit support where parts/components are no longer available

6.5 DOCUMENTATION/RECORDS

- It is the responsibility of the current equipment owner to ensure the 'Instructions for Use' manual and any further manuals for accessories fitted to the equipment are handed over to the new owner at the time of exchange/sale
- It is the responsibility of the current equipment owner to ensure the service and inspection record form is kept up to date

6.6 PRODUCT CONFIGURATION

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	IMPORTANT REMINDER!
	DO NOT fit parts or accessories of other manufacturers to this product unless authorized to do so in writing by Smirthwaite Ltd.
	Any servicing or repairs required must be carried out by Smirthwaite Ltd (or a Smirthwaite trained engineer).
	If you believe this product to be faulty – DO NOT USE – Contact Smirthwaite Ltd on T: +44 (0) 1626 835552

If in any doubt, ALWAYS seek ADVICE.

7.0 WARRANTY & SERVICE

Smirthwaite Ltd warrants the products detailed on your order to be free from defects in materials and workmanship for a period of 2 years from date of delivery. If a fault develops during the period, please call Customer Services by email or telephone 01626 835552 who will advise you on the best course of action. Possible action may be for us to arrange to send out one of our Service Engineers, or have the goods returned to us. Should a repair not be possible within the guarantee period we will replace the product for new or nearest equivalent product. In the unlikely event that we cannot repair or exchange we will refund in full.

This warranty is for the UK only. The warranty excludes faults due to accident, neglect, misuse, not following the Instructions and normal wear and tear. This warranty is in addition to your legal rights. Goods will only be collected from the original delivery address.

A charge may be made where the goods cannot be repaired under the terms of the warranty. You will be advised before this is made.

T: +44 (0)1626 835552 E: info@smirthwaite.co.uk

8.0 CONTINUOUS IMPROVEMENT

Smirthwaite Ltd are committed to continuous improvement to their product range. Should you have any suggestions or comments please send them to our product design department at: info@smirthwaite.co.uk

Smirthwaite Ltd reserve the right to change the specification or material without prior notice.

For catalogues, help and further information on our products please contact us at:

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16 Wentworth Road
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W: www.smirthwaite.co.uk

9.0 SERVICE INSPECTION

9.1 Product Information

Model	
Size	
Date of Manufacture	
Serial Number	
Final Inspection	

9.2 Service & inspection record form:

Date	Procedure	Service Personnel

8.Parallel Bars

INSTRUCTIONS FOR USE

Code 4292 & 4293




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1.0 INTRODUCTION

Thank you for choosing your new Smirthwaite Product.


Our Parallel Bars are easy to adjust and ideal for therapy environments, where they can be used to help develop balance, standing and walking.

	<p>IMPORTANT!</p> <p>These instructions should be read by all therapists and carers using the equipment and should be retained for future reference. The product should always be used under adult supervision.</p> <p>Any incorrect use of the product and failure to follow the instructions may put the user at risk or impede the function. If you have any queries using this product or wish for further copies, please do not hesitate to contact Customer Service department on T: +44 (0)1626 835552</p>
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2.0 PRODUCT CODES AND TECHNICAL DATA

Size		1	2
Product Code		4292	4293
Length	mm	2000	2660
Height min	mm	360	500
Height max	mm	540	820
Width min	mm	380	500
Width max	mm	600	730

3.0 FOR YOUR SAFETY

	STOP!
	Please read these instructions CAREFULLY and THOROUGHLY


- The user should NOT be left unattended whilst using the product. Always ensure a responsible adult or carer is in attendance.
- In the early stages of use, assist the child to walk or stand correctly from behind.
- Regular maintenance checks and cleaning are essential for the safe use of this equipment (see care and maintenance section).
- If any part is loose, damaged or functioning incorrectly, do not use until rectified.
- This product is intended for indoor use only.
- Always keep this product away from naked flames, cigarettes and sources of heat including open fireplaces, radiators, heaters.

If you believe this product to be faulty **-DO NOT USE-**Contact Smirthwaite Ltd on T: +44 (0)1626 83552

4.0 ASSEMBLY AND USE

- The product is supplied fully partially assembled; to complete assembly simply fit one set of parallel bar supports to the wood base using the 8 furniture screws provided, and fit the second set to the wood base using the 8 handwheels provided. The wooden base has additional holes to permit adjustment of the width between the parallel bars – to adjust, simply reposition the second set of parallel bar supports. Ensure all handwheels are tightened before use.
- Fit the bars into the supports and tighten to the desired height using the lever locks.
- Should you wish to query any aspect of your product, please contact Smirthwaite Customer Services on T: +44 (0)1626 835552 or info@smirthwaite.co.uk

5.0 CARE AND MAINTENANCE


	IMPORTANT!
	Cleaning is recommended on a regular basis

All our products are easy to clean.

- Clean parts with a damp cloth and mild detergent
- Stubborn marks should be cleaned by using a soft brush.
- Do not soak or immerse the product in water.
- Store the product in a cool dry place out of direct sunlight.
- DO NOT use bleach, solvents, abrasives, synthetic detergents, wax polishes, antibacterial sprays or wipes.
- For further information please refer to MHRA or your NHS cleaning guidelines.

5.1 DAILY CHECKS

- Check all parts for signs of wear and tear or damage.
- Ensure all screws are present and tightened

	STOP!
	The product should not be in use while the checks are carried out.

5.2 SERVICE INTERVAL

Parallel Bars should be serviced every 3 years. Servicing must only be undertaken by a Smirthwaite service engineer, or by a Smirthwaite trained representative.

6.0 WARRANTY & SERVICE

Smirthwaite Ltd warrants the products detailed on your order to be free from defects in materials and workmanship for a period of 2 years from date of delivery. If a fault develops during the period, please call Customer Services by email or telephone 01626 835552 who will advise you on the best course of action. Possible action may be for us to arrange to send out one of our Service Engineers, or have the goods returned to us. Should a repair not be possible within the guarantee period we will replace the product for new or nearest equivalent product. In the unlikely event that we cannot repair or exchange we will refund in full.

This warranty is for the UK only. The warranty excludes faults due to accident, neglect, misuse, not following the Instructions and normal wear and tear. This warranty is in addition to your legal rights. Goods will only be collected from the original delivery address.

A charge may be made where the goods cannot be repaired under the terms of the warranty. You will be advised before this is made.

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7.0 CONTINUOUS IMPROVEMENT

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W: www.smirthwaite.co.uk

8.0 SERVICE INSPECTION

8.1 Product Information

Model:	
Size:	
Date of Manufacture:	
Serial Number:	

8.2 Service & inspection record form:

Date	Procedure	Service Personnel

9. Interlocking Steps

INSTRUCTIONS FOR USE

Code 4188




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1.0 INTRODUCTION

Thank you for choosing your new Smirthwaite Product.


Our Interlocking platforms/steps form an adjustable set of steps, each at different heights. Steps can be locked in position to set specific distances between steps, with the lower step being 125mm, the middle step being 250mm and the top surface being 375mm from floor level.

	IMPORTANT!
	<p>These instructions should be read by all therapists and carers using the equipment and should be retained for future reference. The product should always be used under adult supervision.</p> <p>Any incorrect use of the product and failure to follow the instructions may put the user at risk or impede the function. If you have any queries using this product or wish for further copies, please do not hesitate to contact Customer Service department on T: +44 (0)1626 835552</p>

2.0 PRODUCT CODES AND TECHNICAL DATA

Step Size		1	2	3
Product Code		4188		
Width	mm	625	625	625
Depth	mm	370	370	370
Height	mm	125	250	375

3.0 FOR YOUR SAFETY

	STOP!
	Please read these instructions CAREFULLY and THOROUGHLY


- The user should NOT be left unattended whilst using the product. Always ensure a responsible adult or carer is in attendance.
- In the early stages of use, assist the child to walk correctly from behind.
- Regular maintenance checks and cleaning are essential for the safe use of this equipment (see care and maintenance section).
- If any part is loose, damaged or functioning incorrectly, do not use until rectified.
- This product is intended for indoor use only.
- Always keep this product away from naked flames, cigarettes and sources of heat including open fireplaces, radiators, heaters.

If you believe this product to be faulty **-DO NOT USE-**Contact Smirthwaite Ltd on T: +44 (0)1626 83552

4.0 ASSEMBLY AND USE

- The product is supplied fully assembled.
- Should you wish to query any aspect of your product, please contact Smirthwaite Customer Services on T: +44 (0)1626 835552 or info@smirthwaite.co.uk
- The three steps are designed such that they can be interlocked into the next step size up, i.e. the smallest interlocks with the middle size and the middle size with the largest.
- Each step depth can be adjusted, and is achieved by simply removing the handwheels located on either side of the steps. When the desired step depth has been selected, simply re-insert the handwheels, ensuring they are fully tightened before use.

5.0 CARE AND MAINTENANCE


	IMPORTANT!
	Cleaning is recommended on a regular basis

All our wooden products are easy to clean.

- Clean wooden parts with a damp cloth and mild detergent
- Stubborn marks on wood work should be cleaned by using a soft brush.
- Do not soak or immerse the product in water.
- Store the product in a cool dry place out of direct sunlight.
- DO NOT use bleach, solvents, abrasives, synthetic detergents, wax polishes, antibacterial sprays or wipes.
- For further information please refer to MHRA or your NHS cleaning guidelines.

5.1 DAILY CHECKS

- Check all parts for signs of wear and tear or damage.
- Ensure all screws are present and tightened

	STOP!
	The product should not be in use while the checks are carried out.

5.2 SERVICE INTERVAL

Interlocking steps should be serviced every 3 years. Servicing must only be undertaken by a Smirthwaite service engineer, or by a Smirthwaite trained representative.

6.0 WARRANTY & SERVICE

Smirthwaite Ltd warrants the products detailed on your order to be free from defects in materials and workmanship for a period of 2 years from date of delivery. If a fault develops during the period, please call Customer Services by email or telephone 01626 835552 who will advise you on the best course of action. Possible action may be for us to arrange to send out one of our Service Engineers, or have the goods returned to us. Should a repair not be possible within the guarantee period we will replace the product for new or nearest equivalent product. In the unlikely event that we cannot repair or exchange we will refund in full.

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A charge may be made where the goods cannot be repaired under the terms of the warranty. You will be advised before this is made.

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7.0 CONTINUOUS IMPROVEMENT

Smirthwaite Ltd are committed to continuous improvement to their product range. Should you have any suggestions or comments please send them to our product design department at: info@smirthwaite.co.uk

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W: www.smirthwaite.co.uk

8.0 SERVICE INSPECTION

8.1 Product Information

Model:	
Size:	
Date of Manufacture:	
Serial Number:	

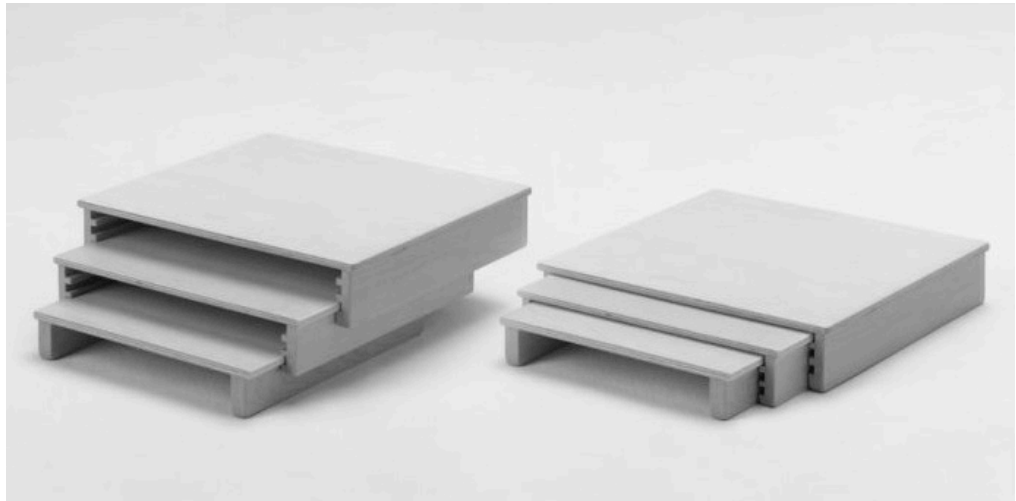
8.2 Service & inspection record form:

Date	Procedure	Service Personnel

10. Interlocking Footrest

INSTRUCTIONS FOR USE

Code 4185-4186




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3.0 FOR YOUR SAFETY	69
4.0 UNPACKING YOUR PRODUCT	70
5.0 USING YOUR PRODUCT	70
6.0 CARE & MAINTENANCE	71
7.0 WARRANTY & SERVICE	71
8.0 CONTINUOUS IMPROVEMENT	72
9.0 SERVICE INSPECTION	72

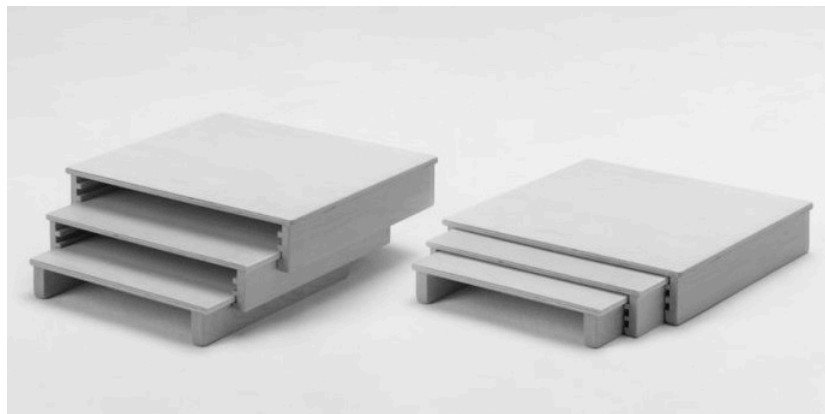
1.0 INTRODUCTION

Thank you for choosing the Smirthwaite Interlocking Footrest.

The Interlocking Footrest products are designed for use by children to enable them to keep their feet flat to the floor when seated.

	<p>IMPORTANT!</p> <p>These instructions should be read by all therapists and carers using the equipment and should be retained for future reference. The product should always be used under adult supervision.</p> <p>Any incorrect use of the product and failure to follow the instructions may put the user at risk or impede the function. If you have any queries using this product or wish for further copies, please do not hesitate to contact Customer Service department on T: +44 (0)1626 835552</p>
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2.0 ILLUSTRATION OF YOUR INTERLOCKING FOOTREST



2.1 TECHNICAL DATA

Size		1	2
Product Code		4185	4186
Width	mm	390	420
Depth	mm	340	300
Height min	mm	50	75
Height max	mm	140	230
Heights individually	mm	50-63-75	75-88-100

3.0 FOR YOUR SAFETY

	STOP!
	Please read these instructions CAREFULLY and THOROUGHLY

- The user should NOT be left unattended whilst using the product. Always ensure a responsible therapist or carer is in attendance.
- If you believe the product to be faulty at any time, **DO NOT USE** – contact Smirthwaite by telephone on +44 (0)1626 835552.
- The therapist should be familiar with the methods of adjustment and have completed all adjustments appropriately to meet the needs of the child before use.
- The product is **ONLY** to be used indoors on a flat level surface.
- Regular maintenance checks and cleaning are essential for the safe use of this equipment (see Section 6.0 Care and Maintenance).


- Always keep this product away from naked flames, cigarettes and sources of heat including open fireplaces, radiators, heaters.
- **DO NOT** fit parts or accessories of other manufacturers to this product unless authorised to do so in writing by Smirthwaite Ltd. Failure to follow these instructions will not only invalidate the guarantee but could make the product dangerous to use. Smirthwaite Ltd will not accept liability for any injury or damage incurred through such malpractices. Any repairs required must be carried out by Smirthwaite Ltd authorised personnel.

4.0 UNPACKING YOUR PRODUCT

- Your product will be delivered assembled, as a set of three.
- Check for damage and missing parts prior to use.

If you believe this product to be faulty **-DO NOT USE-**Contact Smirthwaite Ltd on T: +44 (0)1626 835552

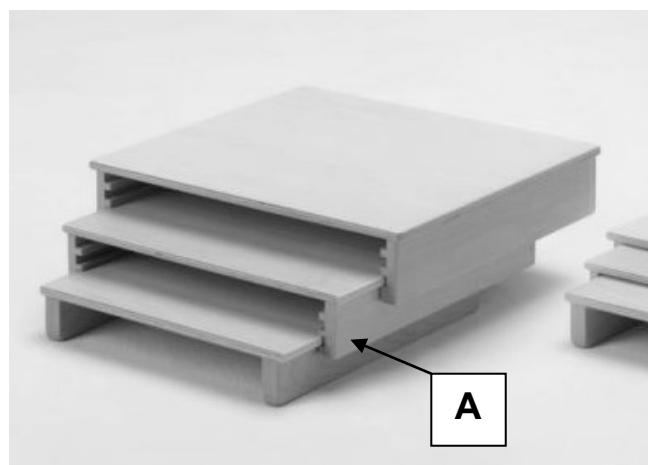
5.0 USING YOUR PRODUCT

	STOP!
	If in any doubt, ALWAYS seek ADVICE

5.1 FOOTREST HEIGHT

The footrests are designed and delivered as a set of three rests.


- To increase the overall footrest height, the rests can be interlocked into lower slots as shown opposite (A)
- By selecting the appropriate slot combination, the desired footrest height can be achieved.
- Additionally, coarser height adjustment can be achieved by removal of one or two of the rests.



5.2 FOOTREST SURFACE

The use of non-slip Dycem on the top of the footrest will help prevent a child's feet from slipping if required.


6.0 CARE AND MAINTENANCE

	IMPORTANT!
	Cleaning is recommended on a regular basis

- Clean wooden parts with a damp cloth and mild detergent
- Stubborn marks on wood work should be cleaned by using a soft brush.
- Do not soak or immerse the product in water.
- Store the product in a cool dry place out of direct sunlight.
- DO NOT use bleach, solvents, abrasives, synthetic detergents, wax polishes, antibacterial sprays or wipes.
- For further information please refer to MHRA or your NHS cleaning guidelines.

6.1 DAILY CHECKS

- Check all parts for signs of wear and tear or damage.

	STOP!
	The product should not be in use while the checks are carried out.

6.2 SERVICE INTERVAL

Footrests should be serviced every 3 years. Servicing must only be undertaken by a Smirthwaite service engineer, or by a Smirthwaite trained representative.

7.0 WARRANTY & SERVICE

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8.0 CONTINUOUS IMPROVEMENT

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9.0 SERVICE INSPECTION

9.1 Product Information

Model:	
Size:	
Date of Manufacture:	
Serial Number:	

9.2 Service & inspection record form:

Date	Procedure	Service Personnel



Smirthwaite, 16 Wentworth Road, Heathfield, Newton Abbot, Devon.TQ12 6TL
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